


<b>Individual Mayoral Decision Proforma</b>  Decision Log No: 42	 <b>TOWER HAMLETS</b>
<b>Report of: Corporate Director Development and Renewal</b>	<b>Classification:</b> Unrestricted
<b>Community Chest &amp; Community Events Fund – Round 3</b>	

<b>Is this a Key Decision?</b>	<b>No</b>
<b>Decision Notice Publication Date:</b>	Individual Notice
<b>General Exception or Urgency Notice published?</b>	<b>Not required</b>
<b>Restrictions:</b>	N/A

## 1. EXECUTIVE SUMMARY

- 1.1 Since the launch of above the Community Chest and Community Events funds, the Corporate Grants Programme Board meetings held on 11th April and 11 June 2013 respectively have been recommended for consideration by the Mayor. Total awards of £407,805 for Community Chest projects: (round 1, £301,212; and round 2, £106,593). And in respect of Community Events, a total of £134,600 was recommended: (round 1, £68,150; round 2 £66,450. Both of these sets of recommendations were subsequently approved by the Mayor.
- 1.2 It has been agreed that the Community Chest programme be temporarily suspended (pending a review) and that the residual funds be transferred to the Community Events budget.
- 1.3 For the Community Chest Fund, in line with the Mayor's decision to temporarily suspend this programme but with a limited budget of up to £30,000, to deal with 'overspill applications' this report only considers 10 applications with a total proposed award value of £18,500, out of total requested amount of £80,605.
- 1.4 Were the proposed awards to be accepted and recommended by the Board and subsequently approved by the Mayor, a total of £11,500 would be available to transfer to the Community Events fund.
- 1.5 For the Community Events Fund, 20 applications have been received for this third round. These have been considered against the agreed eligibility and assessment criterion and awards with a total value of £34,500 proposed from a total amount requested of £83,872. Were

proposed awards to be approved (and bearing in mind the decision to transfer funds from the Community Chest budget) £81,095 would remain available in this fund.

1.6 The table below provides a financial summary of the current position.

	<b>Community Chest</b>	<b>Community Events</b>
Budget 2012-13	£250,000	£100,000
Budget 2013-14	£338,000	
<b>Total 2012-14</b>	<b>£588,000</b>	<b>£100,000</b>
Approved Awards Round 1 April 2013	£301,212	£68,150
Approved Awards Round 2 June 2013	£106,593	£66,450
<b>Remaining funds available 2013-14</b>	<b>£180,195</b>	<b>-£34,600</b>
Effect of decision re suspension of Community Chest and transfer of funds	£30,000	£150,195
Proposed Awards Round 3	£18,500	£34,500
<b>Balance available for remainder of 2013/14 (if above proposed awards are agreed)</b>	<b>£11,500*</b>	<b>£81,095</b>

\* Residual funds to be added to Community Events budget

1.7 Details of applications received for which awards are recommended are summarised below. Decisions on these applications are now required in order that the Council is able to meet its commitment to the making grants available to successful organisations, to enable all applicants to be notified of the outcome of their applications, to enable to processing of Grant Agreements and for initial stage payments to be processed for successful projects.

The Mayor is recommended to:

1. Agree the proposed awards for Community Chest Funding totalling £18,500 as set out in APPENDIX 1 below
2. Agree the proposed awards for Community Events Funding totalling £34,500 as set out in APPENDIX 2 below
3. Authorise officers to issue Grant Agreements for the Community Chest and Community Events Funds in line with established procedures to and implement the agreed payment and monitoring arrangements.

## **NON KEY DECISION**

I have considered the above information and advice on the award of the Community Chest and Community Events grants as detailed in the report. I have considered whether or not this is a Key Decision under Article 13 of the Constitution. In making this decision I am of the view that:-

- The applications for the Community Chest are for a maximum award of £10,000 and for the Community events a maximum of £5,000.
- The funding decisions are not of such import to result in substantial public interest.
- The total funding for these awards represents less than 2.5% of the grant awards in the current year.

In light of the above and taking all other considerations into account, I am content that the decision to make the awards as recommended by the Corporate Grants Board is a non key decision.

I have decided to accept the recommendation of the Corporate Grants Board and I agree that the awards as detailed in the Appendices to the report are made to the stated groups.

In considering those recommendations I have questioned four Community Chest funding applications where the proposed funding awards, as listed in Appendix 1 had negative comments originating from programme officers against them.

Although officers may come to the view that an application is poor and/or that it should not receive funding, there are from time to time cases where, when taking account of wider circumstances, projects are worth supporting in view of the perceived potential community benefits.

I have therefore asked officers to ensure arrangements are in place to put processes in place to support those organisations through increased due diligence, requests for clarification or additional information. Alternatively, issues may be dealt with through the grant negotiation process, whereby conditions are placed on the funding.

My decision is based on the following reasons:-

- The applications have been assessed in accordance with the processes for Corporate Grants and is recommended by the Corporate Grants Board.
- The projects represent benefits to a good cross section of the Tower Hamlets community.

Signed  .....

Executive Mayor

Dated 09/10/13 .....

**APPROVALS**

**1. (If applicable) Corporate Director proposing the decision or his/her deputy**

I approve the attached report and proposed decision above for submission to the Mayor.

Signed .....  ..... Date ..... 1/10/2013

**2. Chief Finance Officer or his/her deputy**

I have been consulted on the content of the attached report which includes my comments.

Signed .....  ..... Date ..... 9/10/13

**3. Monitoring Officer or his/her deputy**

I have been consulted on the content of the attached report which includes my comments.

(For Key Decision only – delete as applicable)

I confirm that this decision:-

- (a) has been published in advance on the Council's Forward Plan OR
- (b) is urgent and subject to the 'General Exception' or 'Special Urgency' provision at paragraph 18 or 19 respectively of the Access to Information Procedure Rules.

Signed .....  ..... Date ..... 9/10/13

**4. Mayor**

I agree the decision proposed in paragraph above for the reasons set out in paragraph X in the attached report.

Signed .....  ..... Date ..... 9/10/13

## APPENDIX 1 - Community Chest Fund

Community Chest - Round 3 September 2013					Rationale	CGPB Recomm endation £
Ref	Organisation Details	Outline of Requested Support	Grant Request £	Proposal £		
CC151	Mile End Community Project 111 Eric Street, Mile End, London E3 4TL	The organisation requested funds for: - business plan development - quality mark accreditation - fees for website development and branding - fees for accountancy services - core staff costs	£10,000	£7,000	<ul style="list-style-type: none"> <li>Some items for which funding is requested are out of scope of CCF</li> <li>Costs of some other items appear to be too high</li> </ul>	£7,000
CC152	Women's Environmental Network  20 Club row, London E2 7EY	The organisation requested funds for: - strategic plan development - staff and volunteer training - upgrading of IT equipment - contribution to core costs	£8,045	£2,000	<ul style="list-style-type: none"> <li>Admin costs are outside CCF scope</li> <li>Some training does not seem relevant for all members of staff and volunteers</li> </ul>	£2,000
CC153	Amra Kojon 8 Fordham Street, London E1 1HS	The organisation requested funds for: - a range equipment and materials - training for MC members, staff & volunteers - business plan development	£5,540	0	<ul style="list-style-type: none"> <li>Organisation does not appear to be viable. Nor is there any information about what work it is currently doing</li> <li>Organisation is unregistered, has no insurance and seems to be asking for setting up costs which is outside remit for this fund</li> </ul>	£0

CC154	London Advice Centre Unit 306A Business Centre, 7 Whitechapel Rd, London E1 1DU	The organisation requested funds for: - IT equipment - insurance - resource materials i.e. books & journals to support the provision of advice service - adviser salary costs	£9,986	0	<ul style="list-style-type: none"> <li>• Applicant is asking for setting up costs and core costs that are outside the remit of this fund</li> <li>• Organisation does not have the required Quality mark to provide Advice services</li> <li>• Applicant should be encouraged to work with one of the established Advice agencies to gain experience and local knowledge</li> </ul>	£0
CC155	Ocean Women's Association 164 Mile End Road, London E1 4LJ	The organisation requested funds for: - training and mentoring of MC members and other volunteers - preparing strategic plan - insurance costs	£10,000	£4,000	<ul style="list-style-type: none"> <li>• Org has plans for a good training programme for hard-to-reach women form migrant communities</li> <li>• Some costs seem excessive and it must, if successful, provide a detailed breakdown</li> <li>• Organisation must also obtain the necessary insurance</li> </ul>	£4,000
CC156	St. Matthias Community Centre 113 Poplar High Street, London E14 OAE	The organisation requested funds for: - bookkeeper and auditor fees - printing costs for anniversary report - quality mark accreditation - computer and printer	£10,000	£2,000	<ul style="list-style-type: none"> <li>• Some of the costs are for items outside of CC remit</li> <li>• Funding proposed for PQASSO 1 training, one computer and printer and contribution for Anniversary Report</li> </ul>	£2,000
CC157	Sportslink Concordia Community enterprise, Railway Arch, 420-421 Burdett Road, London E3 4AA	The organisation requested funds for: - office furniture - sports equipment - computer - printer/copier - quality mark accreditation - staff training	£9,755	£2,000	<ul style="list-style-type: none"> <li>• There are some minor issues about the organisation including its Mem &amp; Arts which needs clarification</li> <li>• Costs also appear to be inflated</li> </ul>	£2,000

CC158	<b>Somali School Governors UK</b> 295 Bethnal Green Road, London E2 6AH	The organisation requested funds for: - office furniture - computers - projector - printer - fees for staff training	£7,500	£0	<ul style="list-style-type: none"> <li>• Some due diligence issues need clarification before any offer of grant can be made</li> <li>• Some items of expenditure are outside CC remit</li> </ul>	£0
CC159	<b>Somali Action on Youth Crime</b> 5 Assembly Passage, London E1 4UT	The organisation requested funds for: - various capacity building related training - publicity - venue hire - quality mark accreditation - refreshments - office overheads - laptop	£7,279	£0	<ul style="list-style-type: none"> <li>• Some items of expenditure are outside CC remit.</li> <li>• There is also an issue about the proposed use of volunteers of persons under 16 years</li> <li>• A number of due diligence issues need clarification before any offer of grant can be made</li> </ul>	£0
CC160	<b>Green Candle Dance Company</b> Oxford House, Derbyshire Road, London E2 6HG	The organisation requested funds for: - digital camera - computers	£2,500	£1,500	<ul style="list-style-type: none"> <li>• Digital camera</li> <li>• 2 refurbished windows 7 computers and refurbished Apple Macbook</li> <li>• Organisation to prioritise use of funds within awarded grant</li> </ul>	£1,500
			<b>£80,605</b>	<b>£18,500</b>		<b>£18,500</b>

## **APPENDIX 2 - Community Events Fund**

<b>Community Events - Round 3 September 2013</b>						
<b>Ref</b>	<b>Organisation Details</b>	<b>Outline of Proposed Event</b>	<b>Grant Request £</b>	<b>Proposal £</b>	<b>Rationale</b>	<b>CGPB Recommendation £</b>
CE-81	<b>African Women Welfare</b>	A 1-day multi-disciplinary workshop including	£5,000	£1,500	<ul style="list-style-type: none"> <li>• A reasonable initiative which merits some support</li> </ul>	£1,500

Community Events - Round 3 September 2013					Rationale	CGPB Recommendation £
Ref	Organisation Details	Outline of Proposed Event	Grant Request £	Proposal £		
	Association Ayoka Project 1 Locknagar Street, Poplar E14 OER	African drummers, dancers, speakers from the social work team to promote foster care and adoption			<ul style="list-style-type: none"> <li>The following items are however out of scope for this fund: laptop/printer (£600) and typist (£200) and should not be funded.</li> <li>Some of the other event costings appear to be extremely high, particularly artist's fees</li> </ul>	
CE-82	A-Ishara 4 <sup>th</sup> Floor LMC 46-92 Whitechapel Road, E1 1JX	A sporting event for the deaf community in Tower Hamlets and neighbouring boroughs	£5,000	£3,500	<ul style="list-style-type: none"> <li>The applicant clearly describes what the grant will be used for (deaf awareness)</li> <li>Clear explanation provided of how the proposed project represents good value for money</li> <li>Need clearly demonstrated with clear account of the benefits to participants</li> </ul>	£3,500
CE-83	Bishops way Community Centre 73 Bishops Way, E2 9HF	Running of a homework club	£4,110	£2,000	<ul style="list-style-type: none"> <li>The proposal meets a number of key Council priorities</li> <li>However, the precise use of the proposed award will be the subject of negotiation to ensure the grant is used only for purposes which meet the criteria for this fund</li> </ul>	£2,000



Community Events - Round 3 September 2013						
Ref	Organisation Details	Outline of Proposed Event	Grant Request £	Proposal £	Rationale	CGPB Recommendation £
CE-84	Bow Bengali Forum PO Box 61140, E3 98N	Provision of a one-off community event at the Centre to 'foster better understanding about local issues, to create community harmony and empowering local people in dealing with local issues'	£4,750	£2,000	<ul style="list-style-type: none"> <li>It is proposed that this project is supported but with a reduced award</li> <li>There appears to be some confusion in the application as to the costs of the project</li> <li>Some of the costs appear inflated and not justified, e.g. £2,000 for artists and entertainment; and £600 for advertisement</li> </ul>	£2,000
CE-85	Bangla Mirror Unit 2, 60 Hanbury Street, E1 5JL	Contribution toward gala dinner and décor relating to the launch of the annual 'who's who 2012' – celebrating British Bangladeshi achievement	£5,000	£4,500	<ul style="list-style-type: none"> <li>It is proposed that the project is funded but with reduced award</li> <li>The proposed project is clearly set out with well-articulated need and a clear account of benefits to participants.</li> </ul>	£4,500
CE-86	Citizen's Advice Bureau 32 Greatorex Street, London E1 5NP	Provision of a series of 10 information events on Welfare Reform	£5,000	£0	<ul style="list-style-type: none"> <li>This initiative appears to be an on-going provision of services as opposed to an event</li> <li>The proposed activities do not therefore meet current key criterion or priorities for this fund</li> </ul>	£0
CC-87	East London Land Trust 3 Merchant street E3 4UJ	Provision of a community festival as part of the regeneration of a derelict building	£5,000	£0	<ul style="list-style-type: none"> <li>The group are planning to refurbish a derelict 1950s purpose built theatre and turn in to a theatre and cinema</li> </ul>	£0

Community Events - Round 3 September 2013					Rationale	CGPB Recommendation £
Ref	Organisation Details	Outline of Proposed Event	Grant Request £	Proposal £		
					<p>for the summer holidays</p> <ul style="list-style-type: none"> <li>The proposed activities do not meet current key criterion or priorities for this fund</li> </ul>	
CE-88	<p><b>Morpeth Community Table Tennis Club</b> Portman Place, Bethnal Green E2 OPX</p>	<p>Provision of a table tennis festival (for beginners under 12) a 2-day festival followed by 8 evening sessions of structured coaching</p>	£4,900	£1,000	<ul style="list-style-type: none"> <li>The proposed initiative is clearly described and represents good VFM.</li> <li>This is an innovative proposal with many benefits to the target community</li> <li>Merits support as part of the Olympics 2012 legacy – in encouraging young people in sport</li> </ul>	£1,000
CE-89	<p><b>Shadwell Women's Forum</b> St George's Town Hall 236 Cable St E1 OBL</p>	<p>Staging of Multi-Cultural Festival</p>	£4,350	£2,000	<ul style="list-style-type: none"> <li>The proposed project merits some level of support, it is well explained and represents a good use of funds</li> </ul>	£2,000
CE-90	<p><b>Somali School Governors UK</b> 295 Bethnal Green Road E2 6AH</p>	<p>Staging of a 'Somali Culture Day': highlighting Somali arts and culture, the way of life of the Somali people and the impact on local heritage in East London</p>	£4,500	£0	<ul style="list-style-type: none"> <li>Some costs appear inflated, e.g. £2,000 on food, £1,000 on venue hire and £450 on Somali decoration</li> <li>This group is new to LBTH</li> <li>Companies House records show the organisation was incorporated on 28/06/2012, thus the group's track record is</li> </ul>	£0

Community Events - Round 3 September 2013						
Ref	Organisation Details	Outline of Proposed Event	Grant Request £	Proposal £	Rationale	CGPB Recommendation £
					<p>limited</p> <ul style="list-style-type: none"> <li>• Further due diligence checks need to be carried out prior to any grant offer to this organisation</li> </ul>	
CE-91	Osmani Trust 58 Underwood Road, E1 5AW	Staging of the annual Summer Souk: Tower Hamlets Community Fair	£5,000	£3,000	<ul style="list-style-type: none"> <li>• It is proposed that the project is supported, but with reduced funding as some of the costs appear inflated, e.g. costs of hiring of stalls at £3,000</li> <li>• This is a well thought through application with a clear description of what the grant will be used for</li> <li>• The proposed project represents good value for money</li> <li>• The group also clearly set out the need for the project and are using a number of local businesses to sponsor the event</li> </ul>	£3,000
CE-92	The Parish of the Isle of Dogs Christ Church Vicarage, Manchester Road E14 3BN	Provision of a cultural exchange for residents of the Isle of Dogs and their visitors from central Berlin – this is an annual exchange programme and this year it is in London from 26-29 Sep	£1,305	£1,300	<ul style="list-style-type: none"> <li>• This is a well explained project with many merits</li> <li>• The proposed project represents good value for many and has many benefits to participants</li> <li>• The group provided a clear outline of the project. With modest costings</li> </ul>	£1,300

Community Events - Round 3 September 2013						
Ref	Organisation Details	Outline of Proposed Event	Grant Request £	Proposal £	Rationale	CGPB Recommendation £
CE-93	Tower Hamlets Chinese School Raine Foundation School Old Bethnal Green Road E2 9 RG	Provision of a Chinese Mid-Autumn Festival: a programme of activities to increase social participation of Chinese residents within the borough	£1,282	£1,200	<ul style="list-style-type: none"> <li>The proposed project is clearly described with clear account of its benefits to participants</li> <li>The group are requesting just over half of the full project costs, a total of £1,282, with the full project costs being total £2,500</li> </ul>	£1,200
CE-94	Tower Hamlets Student Welfare Association Unite, 106 Greatorex St E1 5NF	An annual study tour involving local and international students	£4,900	£0	<ul style="list-style-type: none"> <li>It is proposed that this initiative: A Study Tour; is not supported</li> <li>This is a poor application which does not clearly set out the intended activities or the expected benefits to participants/the community</li> <li>The costs for the proposed project appear inflated and does not represent good value</li> <li>It is recommended that the group are referred to THCVS for capacity building support</li> </ul>	£0
CE-95	Vision for Globe Town Flat 1 Bevin House E2 ORW	A community event aimed 'bridging the intergenerational gap' – bringing young & old together to share their views	£4,025	£0	<ul style="list-style-type: none"> <li>The application does not meet the criterion to be eligible for support from this fund</li> <li>The group should be referred to THCVS for</li> </ul>	£0

Community Events - Round 3 September 2013					Rationale	CGPB Recommendation £
Ref	Organisation Details	Outline of Proposed Event	Grant Request £	Proposal £		
					capacity building support	
CE-96	<b>We are Parable</b> 12 Twist House, 24-34 Oliver Road, E10 5JL	A 4-day sneaker [street shoes] festival to celebrate the rise of sneaker culture	£3,200	£1,500	<ul style="list-style-type: none"> <li>• This is a highly innovative proposal with many merits</li> <li>• The group clearly described what the money will be used for</li> <li>• The need for the project, as well as the anticipated benefits to the participants are clearly set out</li> </ul>	£1,500
CE-97	<b>West Ferry Tenants and Residents Association</b> C/O 4 Cahir Street, E14 3DU	The organisation will stage 'community fun day' for residents of the local Estate	£2,000	£2,000	<ul style="list-style-type: none"> <li>• The proposed project has many merits</li> <li>• There are clear benefits to residents of the estate</li> <li>• The project costs are reasonable and the group submitted clear breakdown of costs</li> <li>• The group clearly describe the need for the project and its intended benefits</li> </ul>	£2,000
CE-98	<b>Bangla TV</b> Unit-4, Marshgate Business Centre, 10-12 Marshgate Lane, E15 2NH	The organisation wishes to stage a Pitha (traditional Bangladesh food) Mela & concert	£5,000	£4,000	<ul style="list-style-type: none"> <li>• The proposal meets a number of key Council priorities</li> <li>• However, the precise use of the proposed award will be the subject of negotiation to ensure the grant is used only for purposes which meet the criteria for this fund</li> </ul>	£4,000

<b>Community Events - Round 3 September 2013</b>					<b>Rationale</b>	<b>CGPB Recommendation £</b>
<b>Ref</b>	<b>Organisation Details</b>	<b>Outline of Proposed Event</b>	<b>Grant Request £</b>	<b>Proposal £</b>		
CE-99	<b>Golden Moon Youth Project St George's Town Hall, 236 Cable St E1 0BL</b>	The organisation wishes to stage a multi-cultural festival	£4,800	£2,000	<ul style="list-style-type: none"> <li>• The proposal meets a number of key Council priorities</li> <li>• However, the precise use of the proposed award will be the subject of negotiation to ensure the grant is used only for purposes which meet the criteria for this fund</li> </ul>	£2,000
CE-100	<b>Bangladesh Youth Movement Advice Shop 21-23 Henriques St E1 1NB</b>	The organisation wishes to stage a multi-cultural festival	£4,750	£2,000	<ul style="list-style-type: none"> <li>• The proposal meets a number of key Council priorities</li> <li>• However, the precise use of the proposed award will be the subject of negotiation to ensure the grant is used only for purposes which meet the criteria for this fund</li> </ul>	£2,000
			<b>£83,872</b>	<b>£34,500</b>		<b>£34,500</b>

Full details of the decision sought, including setting out the reasons for the recommendations and/or all the options put forward; other options considered; background information; the comments of the Chief Finance Officer; the concurrent report of the Assistant Chief Executive (Legal Services); implications for One Tower Hamlets; Risk Assessment; Background Documents; and other relevant matters are set out in the attached report.